



The University Of

T A M P A

Visitors

Version: 2.0

Effective Date: 8/28/2023

Policy Summary:

The University of Tampa (UT) is a private educational institution. As such, UT reserves the right to grant or restrict access to any or all of its grounds, facilities, and programs. This policy's intent is to preserve the educational mission of the University and to ensure the safety and welfare of all University community members.

Applicability/Eligibility:

This policy applies to any visitor to UT owned or controlled property.

Exceptions:

None

Policy Administration:

Mandating Authority: Federal Law

State Law or Regulation

(Check all that apply)

University President

Accrediting Body

Other: (specify)

Responsible Office/Dept/Committee(s):

| Name | Campus Address | Phone Number |
|------------|----------------|--------------|
| Operations | Campus Box B | 813-253-6203 |

Responsible Executive(s):

| Name | Title | Phone Number |
|--------------|---------------|--------------|
| Monnie Wertz | VP Operations | 813-253-6203 |

Policy Management:

Policy History:

| Date | Version | Reason for Change |
|-----------|---------|-------------------------|
| 6/23/2020 | 1.0 | Initial policy draft |
| 8/28/23 | 2.0 | Updated policy language |

Policy Approvals and Reviews:

| Date | Organizational Group |
|-----------|-----------------------|
| 6/23/2020 | Senior Staff approved |
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| | |

Web Links:

Policy Link:

https://www.ut.edu/uploadedFiles/SpartanNet/Policies_and_Guidelines/Visitors_Policy_PDF.pdf

Associated Links:

<https://www.ut.edu/about-ut/top-10-tips-for-an-extraordinary-visit-to-ut>

<https://www.ut.edu/about-ut/university-services/campus-safety/vehicle-registration-and-traffic-regulations>

<https://www.ut.edu/about-ut/university-services/campus-safety/visitor-pass-form>

<https://www.tampaspartans.com/information/fans-multimedia/visitors-guide>

Full Policy Text:

The University of Tampa (UT) is a private educational institution. As such, UT reserves the right to grant or restrict access to any or all of its grounds, facilities, and programs. Publicly-owned spaces within the campus (i.e. Plant Hall, Plant Park) are leased to and maintained by the University. This policy's intent is to preserve the educational mission of the University and to ensure the safety and welfare of all University community members.

This policy applies to any visitor to UT owned or controlled property. Any individual not registered as a student, employed by University, or employed by affiliated vendor partner is considered a visitor. Visitors include, but are not limited to, non-registered students, friends, spouses, children, guest speakers, and UT-sanctioned event participants.

Campus Safety and/or campus administration may require a visitor to identify the academic or business purpose associated with the visit and to present a valid government-issued ID upon request. Failure to do so will immediately prohibit the visitor's presence on campus.

Individuals under the age of 18 who are not currently registered UT students are not permitted on campus unless the minor is accompanied by an authorized adult and the minor is attending a University acknowledged program, sanctioned event, admissions visit, or official campus visit authorized by a UT college, school or department. An authorized adult is the minor's parent or guardian or any individual, age 18 or older, paid or unpaid, who interacts with, supervises, chaperones, hosts or otherwise oversees minors in educational and/or recreational program activities. If permitted on campus, affiliated minors must be accompanied by an authorized adult at all times and never left unattended. UT is not responsible for unaccompanied minors. Exceptions to this policy require written approval from the Dean of the respective College, VP of Operations and/or AVP, Administrative Services & Risk Management.

Visitor conduct must not interfere with the educational environment. Presence in classrooms is strictly limited to students enrolled in the course and/or visitors with a legitimate academic purpose. All visitors must abide by UT policies, procedures, and rules, including rules governing student conduct.

UT maintains the right to remove or restrict visitors from its grounds and/or facilities for any reason. UT maintains the right to order a visitor to leave campus and may order a visitor to remain away from the campus or designated area until specifically authorized to return. Any visitor who does not

comply with such requests or orders may be subject to the legal consequences of non-compliance, including, but not limited to, arrest and punishment for trespass and disorderly conduct. UT students and employees will be held responsible for the behavior of their visitors.

Definitions:

"Minor": A person under the age of 18 years old who is not enrolled as a student in a university undergraduate or graduate degree program.

"Authorized Adult": The minor's parent or guardian or any individual, age 18 or older, paid or unpaid, who interacts with, supervises, chaperones, hosts or otherwise oversees minors in educational and/or recreational program activities.

Additional Information and Resources:

OPTIONAL: Click here to enter text.